



PRESALL TOWN COUNCIL

Minutes of the meeting of the Town Council held on Monday 13 February 2023 at 7.00pm at Preesall and Knott End Youth and Community Centre

Present: Cllrs K Shepherd (Mayor), T Johnson (vice-chair), R Drobny, D Irvine, J Lewin, S Jepson, P Orme, S Rossall K Woods.

At the start of the meeting the Mayor read out the Clerk's resignation.

221a(1) Apologies for absence – None.

222b(1) Absent without apology – None.

223(2) Appointment of new councillor

David Irvine received a majority vote of those present and voting at the council's meeting to fill its casual vacancy on 30 January 2023. He read out the oath to abide by the code of conduct, signed the declaration of acceptance of office and was issued with documentation relevant to his role as a councillor before being confirmed as a councillor until the elections in May 2023.

224(3) Declaration of interests and dispensations

Cllr Jepson – item 14 as she is a resident of Jigsaw.

Planning application 22/01306/FUL - Cllr Lewin as she is on the patient participation group. Cllr Orme as he is on the planning committee at Wyre. The remaining seven councillors who are patients of the practice were granted a dispensation to comment.

225(4) Minutes of the last meetings

Resolved: to approve as a correct record the minutes, as presented, of the meetings held on 9, 28 and 30 January and to approve the 2 February 2023 minutes subject to the addition of Cllr Jepson in those not at the meeting.

226(5) Public participation

Resolved: to adjourn the meeting to allow non-councillors to speak.

Wyre Cllr Rushforth updated councillors on issues within the community she had been involved with – building works on Rosemount Avenue, flooding on Hackensall Road, vehicles parking within bus stopping areas.

A member of the public spoke of the ongoing issue of vehicles being fined for pulling on to private land on Park Lane.

They thanked the clerk for their help over the last few years.

They announced that a van had been donated by Chris Allen to be used to help those in need and that rescue packs for those becoming homeless could be

provided. They spoke of ensuring that those in dire need can be fed without the need for them to pay for food.

Councillors were informed of the donation of a community fridge and the need for somewhere to place it to be used one hour per day.

Cllr Orme said that it would be possible for the freezer to be located at Preesall Youth and Community Centre and asked that the donor of the freezer contact him.

Resolved: at the conclusion of the public session to agree to reconvene the meeting.

227(6) Planning applications

Application Number: 22/01306/FUL

Proposal: Part single-storey and part two-storey front extension

Location: Over Wyre Medical Centre, Wilkinson Way, Preesall, Poulton-Le-Fylde, Lancashire.

Resolved: to object to this application on the grounds of the negative impact the proposal will have on neighbouring properties (1 abstention, 8 against).

Application Number: 23/00045/FUL

Proposal: Single-storey extensions to front & rear, internal alterations and alterations to existing garage roof

Location: 36 Pilling Lane Preesall Poulton-Le-Fylde Lancashire FY6 0HB.

Resolved: there were no objections to this application (unanimous).

Application Number: 23/00019/FUL

Proposal: Demolition of existing buildings and erection of 5 dwellings with associated infrastructure

Location: Springfield Cottage Farm, Cart Gate ,Preesall Poulton-le-Fylde Lancashire.

Resolved: to object to this application on the grounds that it will increase the risk of flooding to properties lower down Cart Gate. It adds an additional burden to the sewerage system, the area is heavily impacted by school traffic and parking issues, it would have an adverse impact on wildlife and has an overall detrimental impact to the life quality of residents in neighbouring properties (1 abstention, 8 against).

228(7) Reports from committees and working groups

i) Finance committee

Councillors **noted** that the finance committee met on 16 January and approved the quarter 3 budget reporting and that the committee had reviewed expenditure against budget up to 31 December and found this to be in order with no recommendations to full council to vire funds.

ii) Civic Events committee

Councillors **noted** that the civic events committee met on 16 January and 30 January and commenced the arrangements for the 1 May council event. The chair of the committee informed the council that the event would be a family event and was to be a teddy bears' picnic. Councillors were asked to keep their diaries free on this date in order to be available to assist in managing the event.

iii) Personnel committee

Councillors **noted** that no meetings of the committee had been arranged.

229(8) Named voting

Resolved: that the council would introduce named voting for resolutions. Cllr Drobny to bring a form of words as to how this will work in practice to the March meeting. These would then be included in Standing Orders.

230(9) Mayor for the civic year 2023/24

Resolved: that Cllr Janet Lewin be appointed as Mayor-elect for the office of Mayor for the civic year 2023/24.

231(10) Arrangements for Civic Sunday 2023

Resolved: for the Mayor-elect to approach the church and ask whether it is planning to hold a volunteers' service this year. Details to be brought back to the March meeting and a decision to be made on the date of the event that doesn't clash with the Mayor of Wyre's Civic Sunday arrangements.

232(11) Arrangements for Annual Town Meeting 2023

Resolved: to hold the meeting at 6.00pm just prior to the monthly 17 April meeting. Councillors are asked to note that this is not a town council meeting and should not be set up as such.

233(12) Appointment of internal auditor

Resolved: to appoint Edwina Parry (last year's auditor) as the internal auditor for year ending 31.3.2023. The fee for the service will be £250.

234(13) Best Kept Village Competition

Resolved: to support and pay for entry into this year's competition - the fee is £25 per entry - and for Cllr Orme to take the entry forward.

235(14) Housing allocation

Resolved: for a letter to be sent to Jigsaw Homes and Regenda expressing concern that checks on prospective tenants' applications for a home appear not to be being carried out correctly.

236(15) Barton Square shelter

The clerk explained that repeated attempts to obtain a quotation from David Ogilvie Engineering had proved unsuccessful. Cllr Jepson was tasked with providing the

council with details of other potential bus/ferry shelters for consideration at the March meeting.

Resolved: to provide a response to Wyre regarding the information it had requested relating to Preesall Council taking full ownership of the shelters, the land they sit on and its intention to insure, repair and replace any shelter transferred on a permanent basis. Councillors agreed to take on full responsibility for all the above.

237(16) Coronation plaque

Resolved: the council is to purchase four of the plaques shown to councillors by Cllr Johnson – one for the youth and community centre and one for each of the schools subject to confirmation that each school would like one. Cllr Orme to check with St Aidan's, Cllr Lewin to check with each of the primary schools.

In addition, Cllr Johnson was tasked with researching coronation coins and to bring his proposal back to full council in March.

238(17) Memorial bench policy

Resolved: to adopt the bench policy as a council document.

239(18) Hackensall information boards

Resolved: that Cllr Orme should submit the full proposed wording and ideas for the boards to council for consideration at the March meeting.

240(19) Replacement printer

Resolved: to postpone the purchase of a printer until the new clerk is in post.

241(20) Call for expressions of interest: Arts and Culture, town centre events and festival

Resolved: that the information be made available to the wider public.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

242(21) Reports from subject leads and outside body representatives

None.

243(22) Verbal reports from Wyre councillors

It was asked whether there was a clause in the planning permission for Rosemount Avenue that the roads should be cleaned regularly. This would be reported to Wyre Council. Strictly it is a highways matter.

244(23) Clerk's report

Remembrance bench

The 'LEST WE FORGET' multi-veteran and animal bench has now been installed at the war memorial.

Memorial benches

Five benches have been purchased from British Recycled Plastics. One has been reserved by a member of the public.

Ferry shelter and replacement bus shelter in Barton Square

Repeated attempts have been made to obtain a quotation/information from David Ogilvie Engineering. These have been via its website, via its sales personnel and the latest via telephone requesting a call back. No response has been received. Cllr Shepherd has found examples of wooden shelters. Cllr Jepson said she also had a list of possible shelters. Councillors are asked to let the clerk know of any other suppliers of shelters they may be aware of.

245(24) Mayor's report

None.

246(25) Questions to councillors

-The question of the need to provide photographic ID at the May election was raised as some people don't know how they will provide a photo. It was advised that Wyre is conducting an information campaign on how to obtain ID for that purpose.

-It was suggested that the Mayor-elect join the civic events committee. It was advised that this is normal practice.

-Councillors were reminded that Commonwealth Day is on 13 March and it was suggested they should attend to represent the council.

-A meeting will take place at Samlesbury Hall on 1 March regarding this year's In Bloom.

247(26) Exclusion of the press and public

Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, it was **resolved** to exclude the press and public to discuss a staffing matter. Councillors discussed the clerk's impending departure on 12 March and agreed to pay the hours owed to the clerk.

It was agreed that an extraordinary meeting be held on 27 February to discuss the new clerk's references and draft contract.

At the conclusion of the confidential business it was **resolved** to open the meeting to the press and public.

248(27) Items for next agenda

The next full council meeting will be held on **13 March 2023** - councillors were asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 2 March 2023** at the latest.

The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.

There being no further business the meeting was closed at 9.45pm.